



ROYAL PERTH YACHT CLUB
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RULES GOVERNING THE USE OF CLUB PREMISES BY CONTRACTORS, SUB-CONTRACTORS AND MEMBERS WHEN CARRYING OUT WORK ON VESSELS

The Club has By-Laws and Guidelines to monitor the work undertaken in the Club's maintenance areas by Contractors and Sub-Contractors.

All Contractors and Sub-Contractors who have been engaged to work on craft within the Club must obtain authorisation to enter and work on the Club's grounds. This may be done by completing the "Certification by Contractors Working or Employing Staff on Royal Perth Yacht Club Premises or Facilities" form available from the office. An annual fee of \$240.00 plus GST will be charged and an approved contractor's card issued once the completed form has been signed off by the General Manager.

Cleaning and Spraying of Yachts in the Club's Marinas and Hard-standing areas:

1. Abrasive blasting is not permitted.
2. Spray painting can be done only under the following conditions:
 - spray painting may only be carried out by Club approved contractors or tradesmen during normal working hours. A written permit must be obtained immediately before spray painting begins. This permit can be obtained from the General Manager, and may be issued with or without conditions
 - spray painting on weekends is not allowed.
 - spray painting must not proceed if wind speed exceeds 5 knots or there is danger of overspray damaging property inside or outside the Club's grounds.
3. **Spray Painting Areas.** Craft requiring spray painting will be allotted to a maintenance bay for preparation. When ready for painting, the craft may be moved by the boat lifter to a designated spray painting bay. After completion of painting, the craft may be lifted, at the earliest opportunity, to either a maintenance bay or into the water. Normal charges will apply.
4. **Cleanliness of Hardstanding.** Debris or rubbish created by work on craft must be progressively cleaned up and deposited in the bins provided. Failure to comply with this requirement may result in a cleaning charge of \$100.00 being applied to the Members account.
5. **Damage/Injury to Other Property/Persons.** Work must not proceed if there is likelihood of damage or injury to other property or persons. Where appropriate, acceptable covers or screening must be used.

Pollution of the Club's Marinas and Hardstanding:

1. **General.** Members must make every effort to ensure that they or their craft do not pollute the environment.
2. **Maintenance.** Members must ensure that any maintenance work performed on their craft, either by their own efforts or by voluntary or paid workers, does not pollute the environment.
3. **Careening of Craft.** Members may careen (removal of barnacles and growths from underwater surfaces) their craft only on the wash-down pad behind the Mobile Boat Lifter dock. All residues must be disposed of in the large rubbish bins located on the hard-standing area and must not be allowed to re-enter the river.
4. **Pollution Clean-Up.** If pollution occurs which can be attributed to a craft or member, the member will be responsible to organise the control and clean-up of the pollution, in the event of a small occurrence, and to report the incident to the Club. If significant pollution occurs, the member is responsible to take immediate action to control the pollution. The incident is to be immediately reported by the member to the Club, which will determine whether further action is necessary. The Club may undertake any control and clean-up operation required and the costs of such operation will be charged to the member concerned.
5. **Penalties.** Members should be aware that under current Government legislation they commit an offence by polluting the environment, and action may be taken against them by the various government bodies which control these matters. In extreme cases, the Club may also invoke the provisions of Clause 15 of the Club's Constitution.

Maintenance/Repair Work on Craft in the Club's Marinas and Hard-standing areas

Occupational Health, Safety and Welfare Aspects:

Your attention is drawn to the provisions of various Acts, Regulations and Codes of Practice approved by State and Federal Commissions, which apply to Royal Perth Yacht Club and to members engaging other people to work within the confines of the Club, with particular reference to boat maintenance and repair. Royal Perth Yacht Club may have residual responsibility for occupational health and safety for all persons working on members' craft on the Club's premises.

In the context of work being performed on a member's craft by contractors, tradesmen or crew, that member assumes the responsibilities of an employer. Employers are required under the Act and Regulations to protect persons at work from hazards, and to assist in securing safe and hygienic working conditions. Several provisions apply to protecting the health of others, whether or not they are employed by the employer. A summary of some of the more relevant provisions is detailed below:

1. **Dust and Vapours** - Schedule 3 of the Regulations identifies atmospheric contaminants that may be harmful, and details exposure standards. Employers must prevent these levels of exposure being reached, and provide adequate protective equipment. This section relates to such things as dust generated when working on boats.
2. **Spraypainting** - Division 5, Part 7, of the Regulations identifies the requirements in relation to spraypainting. If it is not practicable to carry out spraypainting within a booth, it is necessary to ensure that it is done in such a way as not to affect the safety of ANY person, and to prevent overspray from coming into contact with any unprotected person.

There is a requirement to delineate the "spraypainting hazardous area" by signs and to ensure suitable fire extinguishers are provided. There is a limitation on electrical equipment and other sources of ignition in the area. There are specific requirements for respiratory equipment and protective clothing.

3. **Noise** - Part 3 of the Regulations covers general workplace standards and, in particular, requires the reduction of noise as far as practicable. It identifies action levels at which an employer must act to reduce the amount of noise to which a person is exposed.
4. **Scaffolding** - Schedule 6 of the Regulations sets out the acceptable standards for scaffolding. The use of empty drums in the construction of scaffolding is NOT an acceptable practice.
5. **Contractors:** Contractors entering upon the Club's premises, to carry out work on behalf of the Club or members, must comply with all requirements of occupational health, safety and welfare.

Before beginning work, a contractor will be required to indemnify the Club by certifying their knowledge of, and intentions to comply with, the requirements of occupational health, safety and welfare, and that they carry appropriate **Worker's Compensation and Public Liability Insurance**. Unless they are prepared to certify their compliance they will not be authorised to enter or work on the Club's premises. With this in mind, members engaging contractors to carry out work on their craft are asked to advise them of the necessity to gain permission to enter and work on the Club's premises. The "Certification by Contractors Working or Employing Staff on Royal Perth Yacht Club Premises", to be completed before work is commenced on the Club's premises, is available from the office.

The Club's By-Laws require compliance by members. If a Contractor/Sub-Contractor fails to comply with these requirements, the Club's authorization to enter and work on the premises will be withdrawn. Any costs to the Club or other members/persons will be claimed directly from the Contractor/Sub-Contractor, or through the member responsible.

STUART WALTON
GENERAL MANAGER